

**FINAL APPROVED**

**ADVISORY BOARD ON OCCUPATIONAL THERAPY  
Minutes  
October 2, 2018**

The Advisory Board on Occupational Therapy met on Tuesday, October 2, 2018 at 10:00 a.m. at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Henrico, Virginia.

**MEMBERS PRESENT:** Kathryn Skibek, OT, Chair  
Breshae Bedward, OT, Vice-Chair  
Raziuddin Ali, M.D.  
Dwayne Pitre, OT  
Karen Lebo, JD, Citizen Member

**MEMBERS ABSENT:** None

**STAFF PRESENT:** William L. Harp, M.D., Executive Director  
Colanthia Morton Opher, Deputy for Administration  
ShaRon Clanton, Licensing Specialist

**GUESTS PRESENT:** Lindsay Walton

**CALL TO ORDER**

Kathryn Skibek called the meeting to order at 10:12 a.m.

**EMERGENCY EGRESS PROCEDURES**

Dr. Harp announced the Emergency Egress Instructions.

**ROLL CALL**

Roll was called, and a quorum was declared.

**APPROVAL OF MINUTES OF January 30, 2018**

1-3

Karen Lebo moved to adopt the minutes as written. The motion was seconded and carried.

**ADOPTION OF AGENDA**

Dr. Ali moved to adopt the amended agenda. The motion was seconded and carried.

## **PUBLIC COMMENT ON AGENDA ITEMS**

None

## **NEW BUSINESS**

### **1. Periodic review of regulations**

Dr. Harp reviewed the regulations with the Advisory Board. The members requested that the NBCOT descriptions of Fieldwork Supervision as Type 2 continuing education be addressed for licensees by an FAQ.

### **2. New ACOTE Accreditation Standards Adopted**

Ms. Skibek gave an overview of the degrees accepted from Community Colleges and Universities for OT's and OTA's.

### **3. NBCOT Report of Results on Licensure Processing Times**

Dr. Harp went over stats given by each state for licensure processing. Virginia is in line with most other states in terms of length of time to licensure.

### **4. OT License Credit for Student Supervision**

36

The Advisory Board agreed with the standards set by NBCOT and asked that an FAQ be created.

### **5. AOTA's Commission on Practice Seeks Input on OT Practice Framework By August 31**

Ms. Skibek stated the review was done every 5 years.

### **6. Board Member Badges**

----

Dr. Harp informed the Advisory that DHP would no longer be issuing badges to Board members. Ms. Lebo and Dr. Ali returned their badges to Ms. Opher.

### **7. 2019 Meeting calendar**

Ms. Opher briefly went over the calendar of meetings for 2019.

45

### **8. Election of Officers**

----

Ms. Skibek moved to elect Ms. Bedward as Chair and Mr. Pitre as Vice-Chair. Both were elected by acclamation.

## **ANNOUNCEMENTS:**

None

## **NEXT MEETING DATE**

January 22, 2019, 10:00 a.m.

## **ADJOURNMENT**

The meeting of the Advisory Board was adjourned at 11:05 a.m.

---

Kathryn Skibek, OT, Chair

---

William L. Harp, M.D.  
Executive Director

---

ShaRon Clanton, Licensing Specialist